



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000013948

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** S **PO Date:** 01/29/2024 **PO End Date:** 08/31/2024 **PO Method:** SV **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TAYLOR COMMUNICATIONS INC
 PO BOX 840655
 DALLAS TX 75284-0655
 United States

Ship To: 1P05 - Huntsville
 Wynne Unit - Tag Plant
 810 FM 2821
 Huntsville TX 77349
 United States

Ship To Attention: Tammy Wooten
Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1811701544 8 003

Purchaser: Jason K Adams
Phone: 512/465-4181
Fax: 512/465-5641

Bill To Fax:

Email: jason.adams@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

This is a continuation of PO #0000011546 and Contract #0000009770..

VTR-271-A Power of Attorney for Transfer of Ownership to a Motor Vehicle Forms; FY24 Order

Current Term: 01/29/2024 to 08/31/2024

First shipment date by April 1-5, 2024 to Huntsville location at 810 FM 2821, Huntsville, TX 77349

The awarded contract will consist of the documents listed below, which will be attached to and incorporated into the Purchase Order. In the event of any conflicts between the documents, the documents will control in the following order of precedence:

1. The attached legal terms and conditions (Attachment H);
2. TxDMV's RFO# 608-21-9000, including any attachments;
3. TxDMV's Purchase Order, including any Purchase Order Change Notices, but excluding the terms and conditions that are referenced at the following address in any Purchase Order: <https://www.txdmv.gov/contractors-vendors>; and
4. The Contractor's proposal. However, this PO excludes any of Contractor's exceptions to the terms and conditions in the PO attached to the RFO and any additional terms and conditions provided by Contractor in its proposal, unless expressly agreed otherwise in writing in this PO. In addition, any blanket proprietary, copyright or confidentiality notices that Contractor placed on its entire proposal (including any attachments to its proposal), are hereby deleted and of no further effect.

Form Summary

This Purchase Order/Contract is for the development, printing and delivery of five (5) secure forms listed below throughout the Purchase Order/Contract Term:

- 1) Form VTR-271-A (Power of Attorney for Transfer of Ownership to a Motor Vehicle)
- 2) Form VTR-41-A (Dealer's Reassignment of Title for a Motor Vehicle)
- 3) Form VTR-222-S (Texas Salvage Vehicle Title)
- 4) Form VTR 222-NR (Nonrepairable Vehicle Title)
- 5) Form VTR-71-1 (Auction Sales Receipt)

Purchase Order/Contract Term

The Purchase Order/Contract is effective on the issuance date listed in the Purchase Order/Contract until August 31, 2024 (FY24) unless terminated sooner in accordance with the term of the Purchase Order/Contract.

The Parties may renew this Purchase Order/Contract for up to two (2) additional years, subject to mutually agreeable terms and conditions and available funding.

* September 1, 2023 to August 31, 2024 (FY24) (first renewal) under PO #0000013948.

* September 1, 2024 to August 31, 2025 (FY25) (second renewal)

In addition, TxDMV, in its sole discretion, may extend any purchase order/contract under which the purchase order/contract is issued for up to 90 days, in whole or in part.

Authorized Signature

Jason Adams, MS, CTCM, CTCO

01/31/2024



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Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Special Payment Notes (Advance Payment, Payment Type, etc.)

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

SPECIAL DELIVERY INSTRUCTIONS

Deliveries to the Wynne Unit must be made Monday through Friday between the hours of 6:30AM to 10:30AM. Deliveries will be made to a maximum-security prison. Vendors/Shippers must present a packing slip that will identify the contents of all incoming shipments. The following items will not be allowed on the unit during the delivery process: Phones, tobacco, extra clothing, any type of weapon (knives, firearms, etc.) The driver will be able to turn these items over to the correctional officer staff while he/she performs the delivery. They will be returned upon departure from the facility. Also, there are lockers available at the local truck stops where items could be stored while the delivery is made.

Additionally, this Purchase Order is governed by the Texas Department of Motor Vehicles Standard Terms and Conditions, which can be found at: <http://www.txdmv.gov/contractors-vendors>.

TxDMV Contract Monitor:

Tammy Wooten
 tammy.wooten@txdmv.gov

Vendor Contact:

Joe Scardino | Senior Account Manager
 Taylor Corporation
 Joe.scardino@taylor.com | taylor.com
 c: 832-326-0844
 19302 Paradise Summit Dr Tomball, TX 77377

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	VTR-271-A Power of Attorney for Transfer of Ownership to a Motor Vehicle Forms	30101	966/61	2600.0000	M	\$70.09000	\$182,234.00	01/30/2024
							Schedule Total	\$182,234.00
Contract ID: 0000009770					ReqID: 0000014532			
Term 01/29/2024 to 08/31/2024							Item Total for Line # 1	\$182,234.00

Authorized Signature

James Adams, MS, CTCM, CTCO

01/31/2024



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Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Louis Adams, MS, CTCM, CTCO

01/31/2024